

Price List

1st January 2008



<u>Course Title</u>	<u>Versions</u>	<u>Approx Duration</u>	<u>Price</u>	
Word for Windows Beginner	2000,03,07	10 hrs	£175.00	
Word for Windows Intermediate	2000,03,07	10 hrs	£175.00	
Word for Windows Advanced	2000,03,07	10 hrs	£175.00	
Mail merge for Word XP		4-6 hrs	£100.00	
Excel for Windows Beginner	2000,03,07	10 hrs	£175.00	
Excel for Windows Intermediate	2000,03,07	10 hrs	£175.00	
Excel for Windows Advanced	2000,03,07	10 hrs	£175.00	
Access Beginner	2000,03,07	10 hrs	£175.00	
Access Intermediate	2000,03,07	10 hrs	£175.00	
Access Advanced	2000,03,07	20 hrs	£350.00	
PowerPoint Beginner	2000,03,07	10 hrs	£175.00	
PowerPoint Intermediate	2000,03,07	10 hrs	£175.00	
Publisher Beginner	2000,03,07	10 hrs	£175.00	
Publisher Advanced	2000,03,07	10 hrs	£175.00	
MS Project Part 1	2000	12-14 hrs	£235.00	
MS Project Part 2	2000	12-14 hrs	£235.00	
FrontPage Beginner	2000,03	10 hrs	£175.00	
FrontPage Intermediate	2000,03	10 hrs	£175.00	
Outlook	2000,03	10 hrs	£175.00	
Photoshop Beginner	7, CS2	10 hrs	£175.00	
Photoshop Advanced	7, CS2	10 hrs	£175.00	
Photoshop Colour Printing	CS2	10 hrs	£175.00	
Photoshop Web Design	CS2	10 hrs	£175.00	
Flash	MX,8	10 hrs	£175.00	
Flash	MX,8	10 hrs	£175.00	
Fireworks Beginner	MX,8	10 hrs	£175.00	
Fireworks Advanced	MX,8	10 hrs	£175.00	
Dreamweaver Beginner	MX,8	12-14 hrs	£235.00	
Dreamweaver Advanced	MX,8	12-14 hrs	£235.00	
Basic Bookkeeping (Manual)		12 hrs	£175.00	
Sage Line 50 Beginner	(13)2007	10 hrs	£175.00	
Sage Line 50 Intermediate	(13)2007	10 hrs	£175.00	
Sage Line 50 Advanced	(13)2007	10 hrs	£175.00	
Sage Instant Accounting Beg/Int	12.0	16 hrs	£250.00	
Sage Instant Payroll Beg/Int	12.0	16 hrs	£250.00	
Keyboard Skills		20 hrs	£175.00	
Keyboard Speed Development		Open	£8.00/hr	
ECDL -7 course modules available	2000,03	Various	Various	
ECDL - Testing (per module)			£25.00	
ECDL - Logbook			£25.00	

**16 South Bar
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01295 271888

ECDL Certification

Start Any Time

Full Time to Part Time

All Skill Levels Catered
For

Comprehensive
Reference Manuals

Diplomas Awarded

Low Student to
Supervisor Ratios